



Downers Grove Grade School District 58  
Administrative Service Center  
1860 63<sup>rd</sup> Street  
Downers Grove, IL 60516  
Dr. Kevin B. Russell, Superintendent  
Phone: (630) 719-5800 Fax: (630) 719-9857  
www.dg58.org

---

November 30, 2020

Dear Herrick Middle School Staff and Families:

District 58 learned over the weekend that a Herrick staff member tested positive for COVID-19. The employee was last at work on Friday, Nov. 20. The employee developed COVID-19 symptoms on Thursday, Nov. 25. He/she began to quarantine and got tested for COVID-19, in accordance with Illinois Department of Public Health (IDPH) guidelines. District 58 is grateful that this employee followed all IDPH guidelines.

At this time, we do not believe the individual was in close contact with any District 58 students or staff members while at school due to maintaining strict social distancing requirements and working remotely the week of Nov. 23. In the event the District learns there were close contacts with other students or staff inside or outside of school, this individual will be required to quarantine for 14 days. There is no known school-based link related to this case.

Per IDPH guidelines, this staff member must stay home at least 10 calendar days from onset of symptoms, AND for 24 hours with no fever (without fever-reducing medication) AND improvement of symptoms. The employee will follow these guidelines.

District 58 will continue to follow all protocols outlined by the IDPH when a student or staff member tests positive. Additionally, the District thoroughly cleans and disinfects all areas of schools and/or buildings every night. Herrick has been cleaned and disinfected several times since this employee was last onsite.

District 58 will also notify the DuPage County Health Department (DCHD) of the positive case to ensure that contact tracing and protocols were strictly followed. The health and safety of our students, staff and families is paramount, and we will continue to follow all guidelines called for by the IDPH and the DCHD. Please continue to wear masks, adhere to social distancing requirements, and thoroughly wash and/or sanitize your hands as this is the best way to combat the spread of COVID-19.

Sincerely,

Dr. Kevin B. Russell  
Superintendent of Schools