2022-2023
SNOW REMOVAL BID

Downers Grove Grade School District 58
2300 Warrenville Rd., Suite 200 NE
Downers Grove, IL 60515

SPECIFICATIONS

Optional Pre-Bid Meeting and Walkthrough
Thursday, July 21, 2022 at 9:00 AM CDT
To be held at the Indian Trail Elementary School,
6235 Stonewall Avenue, Downers Grove, IL 60516

Last day for questions
Friday, July 22nd at 12:00 PM CDT

Deadline for receipt of proposals and public opening is
Tuesday July 26, 2022 at 1:00 PM CDT

SPECIFICATIONS FOR SNOW REMOVAL

Bids for **SNOW REMOVAL** are requested by the Board of Education, Downers Grove Grade School District 58

All Proposals must be received at the District Service Center, 1860 63rd Street ,Downers Grove, IL 60516. The District does not take responsibility for U.S. mail or any other deliveries that have not arrived in time. Faxed or emailed bids will not be accepted.

PROPOSALS

Before submitting your proposal, carefully examine all specifications pertaining to the work and visit each site with permission of the school district. Submission of proposal will be considered evidence that the contractor is familiar with local facilities, the requirements of the documents and of pertinent State or local codes, State Labor and Material Regulations, and has made due allowance in his/her bid for all contingencies.

SALES TAX

Bidders shall not include taxes in their quotations, which school districts are not subject to; namely, Retailers Occupation Tax (both State and Local), Sales Tax of any kind, Service Use Tax, and any other such applicable tax.

SCHOOL DISTRICT RIGHTS

The Board of Education reserves the right to reject any or all bids, or to waive any irregularities in the bidding and to make the award in accordance with the best interests of the district. In addition to this, the district reserves the right to immediately cancel the snow removal contract at any time due to repeated or negligent poor performance, failing to meet the needs of the district, including but not limited to failure to complete necessary work and/or fraudulent billing.

SCOPE

The contractor shall furnish all labor, materials, services, tools, equipment and incidentals required to complete snow removal in scheduled areas as defined. After the bid is awarded, additional meetings will take place to review specific details including where snow is to be piled and other details as needed. Piles are not to exceed three feet near driveways and sight lines. Snow should be pushed beyond normal parking areas in anticipation of future snow events. No loss of parking spaces or drive aisles should be incurred.

Pricing will be collected for all locations. Vendors must bid all locations, although the district reserves the right to reject any or all bids. The base bid will be the cost of each site individually, as the District may award some or all locations.

SPECIFICATIONS

SNOW REMOVAL

· Snow Plowing includes driveways, parking lots, school drop-off/pick-up aprons, paved playground areas, any other areas of pavement and a few gravel areas on the school properties. Sidewalks and pedestrian walkways including public sidewalks if the alternate is selected by the District.

· Snow Plowing is to occur automatically at 1 inch of snowfall without receiving a call from the district on school days. Contractor is responsible to contact a designee of the Buildings and Grounds Department for direction if the snowfall amount is border-line to this automatic 1 inch guideline. At certain periods chosen by the District, snow plowing will sometimes be on an as-needed basis. In these instances, the contractor will receive a call from a designee of the Buildings and Grounds Department for a list of locations to plow or not plow before a predicted snowfall. Not all snowfalls and locations will need to be covered every single time. The use of the contractor will be evaluated on a snowfall-by-snowfall basis.

- The 1 inch automatic guideline is defined as the amount of snowfall required to trigger automatic snow removal services and NOT the interval which defines the per push rate. As an example, 3" of snowfall DOES NOT necessarily constitute 3 pushes.
- The contractor is expected to minimize the number of pushes used and to perform the snow removal as efficiently as possible.
- Weekends, holidays, or breaks typically still require servicing; however, approvals and changes shall be modified by direction from a district supervisor
- Any discrepancies on the number of pushes will be addressed as needed to the favor of the district

· The cost for snow removal PER PUSH is defined as completely plowing the entire property of all snow.

· It is the responsibility of the contractor to contact a designee of the Buildings and Grounds Department after each snow removal occurrence with the total number of pushes. This is critical in order to reconcile services.

SNOW REMOVAL EQUIPMENT & FLEET REQUIREMENTS

· This bid is for snow removal for the locations listed in the bid proposal form. Snow removal is to be done using standard acceptable industry practices. Bidder accepts all responsibility to have proper equipment and manpower to address all locations awarded in this bid.

· All vehicles must be properly equipped with safety notification equipment (amber lights, back up alarm, etc.). In addition, as much snow removal is done outside of official village working hours and nearby residences, consideration should be given to being as quiet as possible. Proper mufflers and minimal decibels of noise is to be followed. No horseplay or improper actions with equipment will be tolerated. Please

respect our neighbors and adjacent properties. Do not leave piles on sidewalks, drive on their property or public sidewalk, etc. Failure to comply with these requirements may result in removal of that employee from the District and/or forfeiture of payment for not meeting these neighborhood expectations.

· **All vehicles must be marked to properly identify the represented snow removal company.** Please submit a list of all vehicles or equipment that will be used within the scope of this bid.

· A request to use storage containers or parked equipment at any locations shall be submitted in writing to the District.

TIME & SCHEDULE REQUIREMENTS

The District requires that ALL locations under the agreement be cleared of snow daily and by 6:00 a.m. on weekdays. The requirement is that the District will receive first service in the event of snowfall. If snow continues to fall past 6 a.m., it is the responsibility of the contractor to contact a Buildings and Grounds Department designee for direction. Also, a District Buildings and Grounds Department representative will contact the contractor to communicate the needs for additional snow removal anytime during the day. The afternoon/evening start times for snow removal will vary by building depending on the weather conditions as well as planned after-school activities. (The deadline of 6:00 a.m. for completion is consistent with all locations.)

On Call: The District requires a response time of no more than 2 hours for arriving at a site to plow in case of emergency needs or unforeseen school activities. This would be on an “on-call” basis.

Daytime Snow Removal: In the event where snow falls throughout the day, the contractor must be available to do driveway or lot cleanup if called to do so. If this is needed, the District would contact the contractor. Contractor should be aware of pedestrians and students at locations at all times. A call back charge can not be billed for regular occurrences such as but not limited to: the village clearing the roadway after you’ve already cleared the adjacent sidewalk. The District cannot control the timing of Village snow removal operations. In some locations, multiple passes along a couple of sidewalks is to be expected.

DISTANCE FOR CONTRACTOR

To qualify for this bid and ensure adequate response time, the contractor’s equipment/fleet must be permanently located and centrally dispatched from a street address no more than 50 miles away from the nearest contracted school. This will be based on street distance as determined by Google Maps or equivalent.

SALT APPLICATION

The District will provide and apply salt to all parking lots and large pavement areas. The contractor will be responsible for providing and applying the salt for all sidewalks if the appropriate alternates are accepted. Pre-approval from the District is required for pre-salting in advance of a snow event for walkways. A submittal of one 50 pound bag of material selected for application must be submitted prior to October 15th. Any changes in the materials throughout the season will also be required to have a submittal. The contractors shall provide an SDS along with the ice melt submittal. Salt should be spread evenly via drop spreader or mechanical spreader avoiding grass and landscape areas. Areas under building overhangs should have no salt or minimal applied where wind blown snow is an issue. Excessive applications of salt will result in required cleanup of the material by contractor at no cost to the District. Snow/ice melt shall be applied when weather conditions warrant such as sleet, freezing rain, ice, or snow resulting in hazardous or slippery conditions.

SNOW REMOVAL SEASON

The snow removal season for this bid is from October 15, 2022 through April 30, 2023. This is a 1 year contract.

SNOW PILES

A representative of the District will meet with the winning bidder(s) to discuss the placement of the piles of snow during removal. This is to ensure that no sidewalks, walking paths, doorways, etc. are obstructed. No snow may be deposited on the roadway or other rights of way not attached to District property. Piles are not to exceed three feet near driveways and sight lines. Snow should be pushed beyond normal parking areas in anticipation of future snow events. No loss of parking spaces or drive aisles shall be incurred.

MEASUREMENTS

The contractor shall verify all areas to be plowed on site. Each school is unique in its needs for snow removal. The contractor is responsible to examine the building sites and ensure the company has full capability to perform the needed job at all locations in the bid.

AWARDING BIDS

The bid will be awarded to the lowest responsible and responsive bidder provided they meet the required specifications and needs of the District. Bid will be awarded to the bidder providing the best price on all chosen locations or best price on all locations, whichever option is in the best interest of the district. By submitting a bid, the contractor agrees to be responsible for all awarded locations.

There will be a MANDATORY POST-BID WALKTHROUGH AFTER the bid opening with the apparent lowest responsible bidder(s). The date and time of this meeting will be communicated in a timely manner shortly AFTER the bid opening. To qualify as a bidder, in order to ensure accuracy of submitted bid(s), the contractor must attend this mandatory post-bid walkthrough at all awarded locations with a school district representative and submit a verification letter stating that the bid is accurate and complete as submitted and complies with all bid specifications.

QUALITY ASSURANCE

The contractor agrees that all requirements set forth by the district are communicated to workers assigned to each account to ensure consistency between drivers. Failure to respond to the District requests of necessary work may result in loss of payment or cancellation of contract

SNOW RELOCATION ON SCHOOL PREMISES

In the event that an extreme amount of snowfall occurs, it may be necessary for relocation of snow . If needed, snow will be relocated from parking lots or playgrounds to designated open field areas on the same property.

SAFETY

Contractor is expected to use extreme caution when operating snow removal equipment on school grounds, being aware of the possible presence of children particularly on playgrounds. While the majority of snow removal will be done off of school hours, in some events the schedules may overlap if snow removal is necessary during daytime hours. Concerns on this should be communicated to the District Buildings and Grounds Department.

PROPERTY DAMAGE DURING SNOW SEASON

All property damage must be reported immediately. District reserves the final right to determine the time requirement for the completion of these repairs. Repairs may be performed by contractors approved by the district that comply with insurance and prevailing wage requirements, or the cost of the repairs may be credited toward the District's invoices. The details will be determined on a case by case basis with a District representative.

SPRING CLEANUP / RESTORATION AFTER SEASON REQUIREMENT

The awarded Contractor will be responsible for final cleanup / site restoration after the snow season has ended. This includes and is not limited to the restoration of any damaged grass areas, replacement of damaged parking curbs, fencing, signs, posts, or other damage resulting from the snow removal for the season. All restoration must be completed no later than April 15th, to the District's satisfaction.

RESTORATION

- All lawn areas disturbed by snow removal shall be re-graded to form a smooth transition from the existing lawn to the new sidewalk at a maximum slope of 6:1 and shall be treated by the application of black dirt and seed blanket. This item will be considered incidental to the bid and no added compensation shall be allowed.
- Provide pulverized topsoil, seed blanket, and care of grass during establishment period for a complete surface restoration or lawns, parkways, and other areas disturbed as a result of the construction.
- Provide watering, replanting and continue as necessary until a close healthy stand of specified grasses is established.
- Replace lawns not showing a close uniform stand of healthy specified grasses for up to 1 (one) year after acceptance of substantial completion of job by school district and maintain until acceptance.
- Scarify the compacted subgrade to a depth of 3 inches to receive the topsoil.
- Provide a mixture of black dirt having at least 90% passing a No. 10 sieve, free of large roots, brush, sticks, weeds, stones larger than ¼ inch in diameter, and any other debris.
- Spread at least 4 inches of prepared topsoil in areas of new grading raked smooth and level.
- Grade flush with walks, curbs, and paving
- Install erosion control / seeding blanket; submit type of seeding blanket as submittal prior to installation
- Contractor may provide and install wood snow stakes along plow routes at the beginning of each snow season, and remove them at the end of each season. Placement is at the discretion of the contractor but shall be sufficient to avoid damage to lawns and structures.
- This item will be considered incidental to the bid and no added compensation shall be allowed.

PAYMENT

To ensure prompt payment, please submit invoices by the following dates, by 2:00 P.M. Invoices should be submitted to the District Office at 2300 Warrenville Rd., Suite 200 NE, Downers Grove, IL 60515 or emailed to accountspayable@dg58.org. School code allows for Net 60 terms; however, we are typically closer to Net 30 or 45.

- Invoice due November 30th to be paid in December.
- Invoice due December 31st to be paid in January
- Invoice due January 31st to be paid in February.
- Invoice due February 28th to be paid in March.
- Invoice due March 31st to be paid in April.
- Invoice due April 30th to be paid in May.

Invoices must list the date, location and number of actions separately to allow reconciliation of service history information for approval.

INSURANCE

The successful bidder shall also provide the owner with a certificate of insurance naming Downers Grove Grade School District 58 as an additional insured for the amount specified as follows, and such certificate or certificates shall be delivered to the owner prior to the date for commencement of the work as set forth in the contract.

CONTRACTOR'S INSURANCE

The contractor shall keep in force at all times during the performance of this contract insurance herein. Contractor shall not commence work under the contract until all the required insurance has been obtained, approved and until the owner has been furnished with certificates of insurance in duplicate stating that such policies will not be canceled, transferred, non-renewed, modified or terminated without thirty (30) days prior written notice to the owner. The contractor shall not allow any sub-contractor to commence work on any sub-contract until similar insurance required of the sub-contractor as required by this contract has been obtained, approved and certificates furnished. All insurance shall be in the form and substance and issued by companies satisfactory to the owner and shall be of the following kinds and with at least the following limits of coverage.

A. Compensation Insurance

Workman's compensation insurance with limits as prescribed by the laws of the State of Illinois and employer's liability insurance with minimum limits of $100,000.

B. Comprehensive General Liability Including Contractual Liability Insurance:

Contractor shall maintain comprehensive general all-risk liability insurance, including contractual liability insurance covering the liability of the contractor under the "Hold Harmless and Indemnification" provision herein, and "explosion, collapse and underground" insurance in at least the following limits:

Bodily Injury, including Accidental Death:	
Each occurrence	$1,000,000
Aggregate	$1,000,000
Property Damage Liability:	
Each occurrence	$1,000,000
Aggregate	$1,000,000

C. Comprehensive Automobile Liability Insurance:

Contractor shall maintain comprehensive automobile liability insurance covering all vehicles incident to the contractor's work, whether at the site or elsewhere, in at least the following limits:

Bodily injury:	
Each person	$1,000,000
Each accident	$1,000,000
Property Damage Each Occurrence	$1,000,000

D. In addition to the minimum limits stated above, the contractor shall increase his limits with an umbrella policy with at least a $5,000,000 limit.

The contractor shall have the following obligations with regard to insurance coverage for the work under this Contract.

A. All insurance required of the Contractor shall state that it is Primary Insurance as to all additional insureds with respect to all claims arising out of operations by or on their behalf. If additional insureds have other applicable insurance coverages, those coverages shall be regarded as on an excess or contingent basis.

B. The Contractor shall require that every subcontractor of any tier obtain insurance of the same character as that required of Contractor, naming the same additional insureds and subject to the same restrictions and obligations as set forth for the Contractor's insurance in the Contract Documents.

C. Under no circumstances shall District 58 be deemed to have waived any of the insurance requirements of this Contract by any act or omission, including, but not limited to:

1. Allowing work by Contractor or any subcontractor of any tier to start before receipt of certificates of insurance

2. Failure to examine, or to demand correction of any deficiency, of any certificate of insurance received

D. The purchase of insurance by the Contractor under this Contract shall not be deemed to limit the liability of the Contractor in any way, for damages suffered by District 58 in excess of policy limits or not covered by the policies purchased.

E. The Contractor shall notify District 58, in writing, of any possible or potential claim for personal injury or property damage arising out of the work of this contract promptly whenever the occurrence giving rise to such a potential claim becomes known to the Contractor.

F. The Contractor shall provide insurance in compliance with a best insurance rating of A, 8 or better.

HOLD HARMLESS AND INDEMNIFICATION

The contractor shall assume all liability for, and shall protect, defend, indemnify and hold harmless, the owner, their officers, employees, servants and agents, from and against all claims, actions, suites, judgments, costs, losses, expenses and liabilities of whatsoever kind or nature including legal fees incurred by owner arising out of:

A. Any infringement (actual or claimed) of any patents, copyrights, or trade names by reason of any work performed or to be performed by the contractor under this contract or by reason of anything to be supplied by the contractor pursuant to this contract.

B. Bodily injury, including death, to any person or persons (including contractor's officers, employees, agents and servants) or damage to or destruction of any property, including the loss of use thereof:

- Caused in whole or in part by any act, error or omissions by the contractor or any subcontractor or anyone directly or indirectly employed by any of them regardless of whether or not it is caused in part by a party to be indemnified hereunder

- Arising directly or indirectly out of the presence of any person on or about any part of the project site or the streets, sidewalks and property adjacent thereto

- Arising directly or indirectly out of the use, misuse or failure of any machinery or equipment used directly or indirectly in the performance of this contract

C. Mechanics lien claims by subcontractors hired by contractor to do work on the project contracted for between owner and contractor, where owner has made payments for the work done and said subcontractor is listed in the general contractor's affidavit.

PREVAILING WAGE

If applicable to the work outlined in this bid, the contractor is required to comply with all provisions of the acts of the General Assembly of the State of Illinois related to Wage Rates,

Discrimination and Preference to Illinois workers. For the most current prevailing wage rates, please visit the DuPage County website.

BONDS

The awarded Contractor shall furnish a Performance Bond and Payment Bond (AIA Document A312) prior to the contract start date for each location. The bond surety must carry a BEST RATING of A. Such bond shall be in a form and with a surety acceptable to the Board and shall not include a limitation period shorter than provided by Illinois law. The Performance Bond shall guarantee the performance of the duties placed on the Contractor under this Agreement, the restoration of any property damage and its compliance with any applicable laws, and shall indemnify the School District and its Board members, officers, employees and agents (the "Indemnities") from any liability or loss to the Indemnities from any failure of the Contractor to fully perform each or all of said duties.

A $10,000.00 Bid Bond or Certified Bank Check must be submitted with a bid.

The Contractor shall submit full Performance Bonds within 30 days of Board approval for 100% of the awarded bid. Due to the unknown nature of the total project, $100,000 should be used as the contracted amount.

Failure to provide services during the snow removal season as outlined in this proposal as well as failure to properly restore any property damage within the specified time frame according to the district's specifications will result in a demand for bond claim and may disqualify the contractor from participating in any future bids or projects with the district.

CONTRACTOR QUALIFICATIONS

SUPPLEMENTAL CONTRACTOR QUALIFICATION STATEMENT

1.1 **GENERAL**

a. The supplemental documentation outlined in this section shall be required and shall be submitted with the submission of the Proposal.

b. Contractors who have successfully completed projects of similar size and scope with the District within the last year of this project’s bid date are exempt from the requirements of this section, at the discretion of the District.

c. The Bidder is required to meet the following criteria in order to be considered a responsible bidder by the District. District shall have the right to make such inquiries as it deems appropriate to verify any of the information provided by Bidder to District pursuant to this Section. If as a result of such inquiries, District

deems any such information provided by the Bidder unsubstantiated, or if any of the documentation provided by the Bidder as described below is incomplete, District may deem the Bidder to have failed to satisfy said criteria.

d. The District may utilize any available information including but not necessarily limited to the information submitted as part of this Section to determine the lowest responsible bidder for this project.

e. In the case of a joint venture or partnership, each joint venture or partner must independently meet all requirements.

f. Bidders must satisfy themselves, upon examination of these specifications, as to the intent of the specifications. After the submission of the proposal, no complaint or claim that there was any misunderstanding in regard to the items listed for bidding will be entertained from either party.

g. Bidders shall not include taxes in their quotations, which school districts are not subject to; namely, Retailers Occupation Tax (both State and Local), Sales Tax of any kind, Service Use Tax, and any other such applicable tax.

h. Each bid must be accompanied by a Certificate Regarding Sexual Harassment Policy certifying that the bidder has a written sexual harassment policy as required by section 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105). The form of the Certificate Regarding Sexual Harassment Policy is included within the bid documents. No bid shall be considered responsive unless accompanied by a Certificate Regarding Sexual Harassment Policy.

i. Each bid must be accompanied by a Certificate of Eligibility to Bid certifying that the bidder is not barred from bidding on public contracts due to a conviction for the violation of section 33E-3 (Bid Rigging) or section 33E-4 (Bid Rotating) or the Illinois Criminal Code or 1961 (720 ILCS 5/33E-3, 5/33E-4). The form for Certificate of Eligibility to Bid is included within the bid documents. No bid shall be considered responsive unless accompanied by the signed Certificate of Eligibility to Bid.

j. Each bid from a contractor with 25 or more employees must be accompanied by a Certificate of Compliance with the Illinois Drug-Free Workplace Act certifying that the bidder shall provide a drug-free workplace for employees engaged in the performance of work under the contract and that the bidder is not barred from bidding on public contracts due to a violation of the Illinois Drug-Free Workplace Act (30 ILCS 1 et seq.). Each bid from an individual must be accompanied by the Certificate of Compliance with the Illinois Drug-Free Workplace Act certifying that the contractor shall not engage in the unlawful manufacture, distribution,

dispensation, possession, or use of a controlled substance in the performance of the contract and that the contractor is not barred from bidding on public contracts due to a violation of the Illinois Drug-Free Workplace Act. The forms of the Certificate of Compliance with the Illinois Drug-Free Workplace Act are included within the bid documents. No bid shall be considered responsive unless accompanied by a signed certificate where applicable. The contract award shall be subject to suspension of payments or termination, or both, if it is determined that the bidder has made false certification or that the bidder has violated the certification by failing to carry out the requirements of the Illinois Drug-Free Workplace Act.

k. The successful bidder must enter into the agreement in the form included in the Bid Document.

1.2 EXPERIENCE

A. A Bidder must have a minimum of 3 (three) continuous years in business prior to this project's bid date, as a Snow Removal Contractor.

Documentation made available upon District request: Shall consist of corporate documents, registrations, annual reports, (or, if the Bidder is not a corporation, substantial equivalents) showing continuous existence and operation for the time stated. If documents relating to a predecessor entity are provided, also provide an explanation of the reason for the dissolution of the predecessor and the formation of its successor to the satisfaction of the District. Based on this information provided, the District may deem the bidder to be non-responsive and not qualified for the project.

B. The Project Manager to be assigned to the project must have at least three (3) years of experience working for a Snow Removal Contractor managing institutional or commercial projects and at least three (3) snow removal contracts of similar scope and complexity in the State of Illinois within the last three (3) years prior to this project's bid date.

Documentation required: Shall consist of Project Manager's resume indicating name, education or training, and a list of projects where he managed the work as outlined above, and length of employment with this Bidder.

C. Bidder must have been contracted for at least three (3) snow season removal contracts within the last three (3) years from this project's bid date in the State of Illinois as a Snow Removal Contractor.

D. The school district reserves the right to disqualify bidders based on negative previous experience from other agencies.

NOTICE TO ALL BIDDERS

Contractor is aware that the School District is subject to the Illinois Freedom of Information Act ("FOIA") and is subject to its provisions. Therefore, if the School District receives a FOIA request for a document or record that is in Contractor's possession and the School District believes in its reasonable discretion that such document or record is subject to release under FOIA, Contractor shall release the document or record to the School District immediately upon the request of the School District.

All District locations are to be tobacco free areas.

Certifications

The undersigned hereby certifies that the Bidder is not barred from bidding on this contract as a result of a violation of either the bid-rigging or bid-rotating provisions of Article 33E of the Criminal Code of 1961, as amended.

_____

Name of Bidder (Please Print) Submitted by (Signature)

The undersigned hereby certifies that the Bidder is in compliance with the Equal Employment Opportunity Clause and the Illinois Fair Employment Practices Act.

_____

Name of Bidder (Please Print) Submitted by (Signature)

The undersigned hereby certifies that having submitted in bid proposal to School District 58 that same bidder has a written sexual harassment policy in place and is in compliance with P.A. 87-1275.

_____

Name of Bidder (Please Print) Submitted by (Signature)

The undersigned, which has 25 or more employees, does hereby certify pursuant to Section 3 of the Illinois Drug-Free Workplace Act (Ill. Rev. Stat. Ch. 127, par. 132.313) that the Bidder shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the Illinois Drug-Free Workplace Act.

_____

Name of Bidder (Please Print) Submitted by (Signature)

The undersigned hereby certifies he has read, understands, and agrees that acceptance by Downers Grove Grade School District 58 of the Bidder's offer by issuance of a Purchase Order will create a binding contract.

_____

Name of Bidder (Please Print) Submitted by (Signature)

_____

Title

Snow Removal Bid

Attach a list of vehicles and equipment that your company owns and will have available for snow removal required per this bid for the School District 58 locations.

What is the street address of the permanent location from which equipment will be dispatched to perform snow removal services AND what is the distance from this location to the farthest school you are bidding on (as determined by Google Maps)?

Street Address_____ Miles _____

COMPANY NAME: _____

PHONE NUMBER: _____

EMAIL: _____

_____

Please PRINT name

_____ _____

AUTHORIZED SIGNATURE **DATE**

_____

TITLE

Downers Grove District 58 PRICING SHEET

Snow Removal Bid

Cost includes all equipment, labor, and materials to provide the snow removal per bid specifications.

1. It is required to itemize the costs by location.
2. Costs are based on a per push rate.
3. Bus lane cleanup is defined as providing accessibility for bus and parent student pickup and drop off on days with daytime snow accumulation.
4. If needed, the snowfall totals will be verified based on the total inches reported per NOAA for the Downers Grove area. This is only for reference and informational purposes for the district.
5. Bidder agrees that prices submitted represent the total cost for snow removal inclusive of delivery, taxes, permits, fuel surcharges, etc.
6. Contractor must avoid school areas during student arrival and dismissal times. Exact times will be provided by district staff.
7. Plowing, sidewalks clearing and salting should all be done before 6:00 a.m.
8. Servicing of plowing areas will be automatically initiated as specified above. Permissions or changes will be instituted by the District as necessary.
9. Snow shall be directed away from buildings and/or areas that allow snow to be properly placed.
10. Heavy snowfall occurring during school hours will require entrances and walkways to be cleared. Although impossible to totally clear lots and drives, plowing will occur followed by a complete plowing later in the night or early the next morning when all cars have exited the areas that need to be cleared.
11. **Winter weather is unpredictable with varying scenarios. Coordination and communication with the Buildings & Grounds department is necessary. Fulfillment of requests in a timely manner is to be expected.**
12. **For each Base Bid Group, a minimum number of 3 plow trucks must be used at the same time to ensure an appropriate and expected level of service.**

REFERENCES

Proposals should include three institutions, of similar or the same size, where your organization has provided snow removal and ice melt services similar to those being requested at District 58.

Reference #1:

Name: _____

Title: _____

Telephone number: _____

Email address: _____

Reference #2:

Name: _____

Title: _____

Telephone number: _____

Email address: _____

Reference #3:

Name: _____

Title: _____

Telephone number: _____

Email address: _____

The contractor can bid on Group A or Group B or All Schools

GROUP A	Schools	GROUP B	Schools
	Belle Aire Elementary 3935 Belle Aire Lane, Downers Grove, IL 60515		Whittier Elementary School 536 Hill St., Downers Grove, IL 60515
	Highland Elementary 3935 Highland Ave., Downers Grove, IL 60515		Hillcrest Elementary School 1435 Jefferson Ave., Downers Grove, IL 60516
	Lester Elementary 236 Indianapolis Ave., Downers Grove, IL 60515		Indian Trail Elementary School & District Services Center 6235 Stonewall Ave. Downers Grove, IL 60516 & 1860 63rd St., Downers Grove, IL 60516
	Pierce Downer Elementary 1436 Grant St., Downers Grove, IL 60515		El Sierra Elementary School 6835 Fairmount Ave, Downers Grove, IL 60516
	Henry Puffer Elementary 2220 Haddow Ave., Downers Grove, IL 60515		Kingsley Elementary School 6509 Powell St., Downers Grove, IL 60516
	Herrick Middle School 4435 Middaugh Ave., Downers Grove, IL 60515		Fairmount Elementary School 6036 Blodgett Ave, Downers Grove, IL 60516
			O'Neill Middle School 635 59th St., Downers Grove, IL 60516

***Base bid A, Base bid B, and All Schools will be evaluated and determined* by totaling one occurrence of 1.0" - 2.0", one occurrence of 2.1" - 4.0", one occurrence of 4.1" - 7.0", and one occurrence of 7.1" - 10.0" removal.**

If you are not bidding for a group or all schools, write No Bid in that row.

BASE BIDS: **COST per PLOW for SNOWFALL in INCHES**

	1.0”-2.0"	2.1” - 4.0”	4.1”-7.0”	7.1”-10.0”	10.1”-14.0”	Over 14.1”	Call Back
BASE BID GROUP A							
BASE BID GROUP B							
ALL SCHOOLS							

ALTERNATE 1: **COST per PLOW for SNOWFALL in INCHES including SIDEWALKS**

	1.0”-2.0”	2.1”-4.0”	4.1”-7.0”	7.1”-10.0”	10.1”-14.0”	Over 14.1”	Call Back
GROUP A							
GROUP B							
ALL SCHOOLS							

ALTERNATE 2: **COST per PLOW for SNOWFALL in INCHES including SIDEWALKS and SIDEWALK SALTING**

	1.0”-2.0”	2.1-4.0”	4.1”-7.0”	7.1”-10.0”	10.1”-14.0”	Over 14.1”	Call Back
GROUP A							
GROUP B							
ALL SCHOOLS							