



Downers Grove Grade School District 58  
Administrative Service Center  
1860 63<sup>rd</sup> Street  
Downers Grove, IL 60516  
Dr. Kevin B. Russell, Superintendent  
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November 1, 2020

Dear Hillcrest Staff and Families:

District 58 was notified today that a staff member at Hillcrest School tested positive for COVID-19. The employee has always been asymptomatic at school and began experiencing COVID-19 symptoms during the evening of Friday, Oct. 30. This employee is visiting and caring for an elderly family member and routinely gets tested. He or she took a routine COVID test (prior to developing symptoms) on Thursday, Oct. 29 and received a positive test result this morning, Sunday, Nov. 1.

Per Illinois Department of Public Health (IDPH) guidelines, this employee must: “Stay home at least 10 calendar days from onset of symptoms **AND** for 24 hours with no fever (without fever-reducing medication) **AND** improvement of symptoms.” The employee will follow these guidelines.

District 58 will continue to follow all protocols outlined by the IDPH when a student or staff member tests positive, including contact tracing. At this time, we do not believe the individual was in close contact with any District 58 students or staff members due to the employee maintaining strict social distancing requirements. In the event the District learns there were close contacts with other students or staff inside or outside of school, those individuals will be required to quarantine for 14 days. The District is also investigating whether the self-certification process was properly followed.

Additionally, the Hillcrest custodial staff thoroughly cleans and disinfects all areas of the school between the morning and afternoon sessions as well as every evening. The school was cleaned and disinfected on Friday evening after this staff member left for the weekend.

District 58 will notify the DuPage County Health Department (DCHD) of the positive case to ensure that protocols, contact tracing and the self-certification process were followed. The health and safety of our students, staff and families are paramount, and we will continue to follow all guidelines called for by the IDPH and the DCHD. Please continue to wear masks, adhere to social distancing requirements, and thoroughly wash and/or sanitize your hands as this is the best way to combat the spread of COVID-19.

Sincerely,

A handwritten signature in black ink that reads 'Dr. Kevin B. Russell'. The signature is written in a cursive style.

Dr. Kevin B. Russell  
Superintendent of Schools