

**POLICY COMMITTEE MINUTES**  
**January 21, 2020**

The Policy Committee met on Tuesday, January 21, 2020, at 7:00 a.m. at the ASC office.

The meeting was called to order at 7:01 a.m.

Present: Jill Samonte, Chair; Tracy Weiner, Jackelyn Cadard, Janna Hoppe, Michael Krugman, Kevin Russell, Fanny Vlahos, Jayne Yudzentis, and Melissa Jerves (non-member/secretary).

Absent: Roy Anderson, Hamad Sheikh, Jason Suchy, Erin Menet, Mark White

**Approval of Minutes**

Jayne Yudzentis moved and Tracy Weiner seconded the motion to approve the minutes from the December 17, 2019 meeting. Motion carried.

**Policy Manual Customization**

Dr. Russell reported that the first draft of the policy manual customization arrived from the IASB. The draft is based on PRESS model policies, not on District 58's unique policies. The District will revise the draft to include any unique provisions if necessary. In addition to the draft, the IASB provided a list of sections that should be reviewed with reference to the District's collective bargaining agreements. The Personnel Office will perform this review.

Sub-groups of the Policy Committee to review each section will be scheduled over the next week. The majority of review will take place in March, with a Spring Break deadline. Melissa Jerves will break up the draft PDF into sections for ease of review. When the sub-groups have completed their review, the IASB representative will return for final editing meetings.

The final draft should be ready to send to the Board for review by June and on track for implementation for next school year.

**Public Comment**

No visitors were present at this committee meeting.

**Adjournment**

Chair Jill Samonte adjourned the meeting at 7:22 a.m.