

DOWNERS GROVE GRADE SCHOOL DISTRICT 58
DISTRICT LEADERSHIP TEAM COMMITTEE MEETING
February 25, 2019

The District Leadership Team (DLT) met on Monday, February 25, 2019 at Fairmount School.

Call to Order

The meeting was called to order at 3:50 p.m.

Present

Co-Chairs Elizabeth Sigale and Darren Hughes, Kari Cremascoli, Todd Drafall, Matt Durbala, Megan Hewitt (*Ex Officio*), Emily Honn, Katie Hurckes, Melissa Jerves (*Secretary*), Jason Lynde, Angie Rybarczyk, Justin Sisul, Craig Young, Jayne Yudzentis.

Absent

Michael Cassa, Erin Guth, Tracy Weiner.

Approval of Minutes

Jayne Yudzentis moved and Angie Rybarczyk seconded the motion to approve the minutes from the November 27, 2018 meeting. Motion carried.

Review and Discussion of Second Trimester Progress

Goal 1

Learning Development Team Chair Justin Sisul reported that the Curriculum Council has established a sequence of immediate review and implementation of new curricula for the next three years, and is still discussing a larger schedule of curricular review and revision. The Professional Learning Council researched a variety of professional learning models to support the development of the recommendation for the early release model proposed to the Board. This council will also review feedback on the early release model as it becomes available. The Instructional Model Review Council has met once, and will work concurrently with the Facility Planning Council to examine different instructional models. This council will also look at scheduling issues, and those areas highlighted in the strategic plan.

Feedback from teachers on the early release/professional learning time proposal has generated strong support, as well as information and suggestions regarding the challenges that may arise.

Goal 2

Community Relations Coordinator Megan Hewitt reported first on the Superintendent's Community Advisory Council. Several key communication improvements have been discussed and implementation has begun. These include a communications tool kit, which is a reference guide on the website on the purpose,

frequency and how to access various types of communications; resources for on-boarding new parents, such as a kindergarten on-boarding page (similar resource to come for middle school and new families to the District); and video recording of school board meetings. The Staff Communications Council also contributed ideas toward the tool kit. It also proposed a newsletter from the central office for staff. The Inside Scoop newsletter is now being sent to staff approximately twice a month.

Jayne Yudzentis and Megan Hewitt reported that the Communications Feedback Council has drafted a set of customer service beliefs and expectations for the District to work toward. At upcoming meetings, the council will build out how these expectations can be communicated and implemented. The District Leadership Team (DLT) expressed some issues with the word choice of “customer,” but agreed with the beliefs and expectations as drafted.

The Resources Review Council has been tasked with defining “equitable.” The DLT discussed the draft language presented and offered suggested revisions. The draft language will also be reviewed by other councils and administrative teams for review. The council has also built background on how the District currently makes staffing decisions, and has developed new class size targets to inform staffing decisions going forward.

Goal 3

Goal 3 Chair Todd Drafall reported that steps 1 and 2 of the Master Facility Plan timeline have been completed. A summary of the visioning sessions and results of building walk-throughs was presented to the Board at the February meeting. The Facility Planning Council (FPC) will meet February 26, when they will synthesize the architects’ report down to several areas of focus, and then work with the architects to narrow down possible facility options and their corresponding cost estimates. There will be opportunities for additional community and staff engagement and feedback when those options are presented. All FPC-related materials have been assembled on a single webpage. The next steps on the timeline include a facility needs assessment and gap analysis.

Reception of Visitors

No visitors attended the meeting.

Adjourn

Darren Hughes moved to adjourn and Angie Rybarczyk seconded the motion. Motion carried. Meeting adjourned at 5:10 p.m.