

The Board of Education, Downers Grove Grade School District 58, DuPage County, Illinois, met in regular session on Monday, July 10, 2023, at the Downers Grove Village Hall. The meeting was live-streamed to the public on the Village of Downers Grove YouTube channel.

## 1. CALL TO ORDER/ROLL CALL

The President called the meeting to order at 7 p.m. and announced that it was the regular monthly meeting of the District 58 Board of Education. Members present: President Darren Hughes; Vice President Gregory Harris; and Members Kirat Doshi, Melissa Ellis, Emily Hanus and Steve Olczyk. Members absent: Tracy Weiner. Also in attendance were Kevin Russell, Superintendent; Justin Sisul, Assistant Superintendent for Personnel; Elizabeth Ehrhart, Assistant Superintendent for Curriculum and Instruction; James Eichmiller, Assistant Superintendent for Technology and Learning; Jessica Stewart, Assistant Superintendent for Special Services; Todd Drafall, Assistant Superintendent for Business/CSBO; Michelle Kovar, Manager of Business Services; Kevin Barto, Director of Buildings and Grounds; Faith Behr, Interim Community Relations Coordinator; and Melissa Jerves, Board Secretary.

President Hughes led the Pledge of Allegiance.

## 2. COMMUNICATIONS

### Written Communications

1. Email from Brianna Boone regarding board meeting ~ *response from Board Secretary Melissa Jerves.*
2. Email from Don DeCleene regarding transgender policy ~ *response from Board President Darren Hughes.*

### Freedom of Information Act Requests

1. Freedom of Information Act request from Katlyn Stuhaan regarding employee information ~ *response from Board Secretary Melissa Jerves.*
2. Freedom of Information Act request from Katy Smyser, NBC Chicago, regarding FOIA lawsuits.
3. Freedom of Information Act request from Josiah Chatterton, Prairie State Wire, regarding school board information ~ *email verification request from Board Secretary Melissa Jerves.*
4. Freedom of Information Act request from Josiah Chatterton, Prairie State Wire, regarding employee information ~ *email verification request from Board Secretary Melissa Jerves.*

### 3. REPORTS TO THE BOARD

#### A. Superintendent

Dr. Russell welcomed new District Office administrators who started on July 1: Elizabeth Ehrhart, Assistant Superintendent for Curriculum and Instruction, and Michelle Kovar, Manager of Business Services. Dr. Russell then reported on the following topics:

- **Personnel:** Recruiting and hiring of both certified staff and instructional assistant positions continues.
- **Curriculum:** Session II of Summer School concludes this week, and Session III will begin the last week of July. Curriculum materials are arriving and being distributed to the schools. Preparations are in progress for New Teacher Week, Year Two Teacher meetings, and Opening Institute Day.
- **Technology:** The data team is completing the year-end process and is transitioning to the next school year. New wireless access points have been installed in several buildings, and the first phase of cleaning and resetting student devices is nearly complete.
- **Student Services:** Extended School Year will conclude at the end of this week.
- **Facilities:** Annual summer cleaning in our school buildings is progressing well. Carryover projects from 2022 are continuing: masonry work at Henry Puffer, El Sierra and Highland; and fire alarm replacement at Highland and Henry Puffer. Asbestos abatement is complete at Henry Puffer and preparation has begun for new flooring. Playground projects are underway at Lester, Pierce Downer, Indian Trail and Henry Puffer. Unfortunately, work has not begun at Kingsley, Belle Aire and Fairmount. The contractor's revised schedule shows that work at Kingsley and Belle Aire should be substantially complete before school starts. Fairmount may be delayed due to an equipment order delay.
- **Public Relations:** A draft update to the District's vision, mission and guiding principles is attached to the agenda for the Board and public to review and provide feedback before the next District Leadership Team (DLT) meeting. Strategic plan goal development teams will meet over the summer to develop action plans to be reviewed by the DLT in the fall.

#### B. Monthly Business

The Board received the investment report for the month ending June 30, 2023. Assistant Superintendent for Business Todd Drafall noted that the final Year-to-Date Report for Fiscal Year 2022-23 is delayed while the end-of-year accounting is resolved. He also gave a brief overview of the proposed one-year contract with Quest Foods for food service under the National School Lunch Program. Quest will also help develop the expansion, in stages, of food service to the elementary schools.

#### C. Treasurer's Report

There was nothing additional to report in regard to the Treasurer's Report.

D. Policy Committee

The Policy Committee has not met since the last Board meeting.

E. Legislative Committee

The Legislative Committee has not met since the last Board meeting.

F. Financial Advisory Committee

The Financial Advisory Committee has not met since the last Board meeting.

G. District Leadership Team

The District Leadership Team has not met since the last Board meeting.

H. Health and Wellness Committee

The Health and Wellness Committee has not met since the last board meeting.

I. SASED Report

Dr. Russell reported that the SASED Board of Directors welcomed a new chairperson, Superintendent Mark Cross of District 63. Dr. McGuffin has left SASED and the Executive Director position is being filled by two interim former superintendents.

**4. DISCUSSION**

There were no items for discussion on the agenda.

**5. PUBLIC COMMENT**

There were no public comments.

**6. APPROVAL OF MINUTES**

A. Approval of Minutes – June 12, 2023

Member Doshi moved and Member Olczyk seconded the motion to approve the minutes of the June 12, 2023, regular meeting as presented.

VOICE VOTE

Motion carried

**7. CONSENT AGENDA**

The President stated that a motion would be in order relative to the items on the consent agenda, consisting of the Personnel Report and Financial Statements (consisting of the List of Bills and Summary), as presented in the packet materials. Member Ellis moved and Member Doshi seconded the motion to approve the following items:

A. Personnel

- The assignment of one administrator, five certified staff employees, and five support staff employees.
- The family medical leave of absence of one certified staff employee.
- The resignation of two support staff employees.
- The retirement of two certified staff employees, effective June 2026.

B. Financial Reports

The list of bills and obligations prepared for payment on July 10, 2023, as well as the revolving and imprest issued in June 2023 as shown on the list submitted under the date of July 10, 2023, in the total amount of \$2,205,795.30 and direct that they be so entered in the minutes and orders drawn for their payment in accordance with the following summary and that the President and Secretary be authorized to certify the list to the School Treasurer.

BOARD OF EDUCATION DISTRICT 58  
SUMMARY PAGE JULY 10, 2023  
LIST OF BILLS & EXPENDITURES

EDUCATION FUND

List of Bills - July 10, 2023	\$953,088.07
Revolving Fund - June 2023	\$18,650.57
Imprest Checks - June 2023	\$14,544.00

OPERATIONS & MAINTENANCE FUND

List of Bills - July 10, 2023	\$107,720.07
Revolving Fund - June 2023	\$1,270.06
Imprest Checks - June 2023	\$183.00

DEBT SERVICE

List of Bills - July 10, 2023	\$0.00
Revolving Fund - June 2023	\$2,988,033.34

TRANSPORTATION FUND

List of Bills - July 10, 2023	\$668,509.12
Revolving Fund - June 2023	\$550.00
Imprest Checks - June 2023	\$1,039.14

IMRF

List of Bills - July 10, 2023	\$0.00
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FICA/MEDICARE

List of Bills - July 10, 2023	\$0.00
Revolving Fund - June 2023	\$0.00

SITE & CONSTRUCTION FUND

List of Bills - July 10, 2023	\$152,723.31
Revolving Fund - June 2023	\$0.00

<u>CAPITAL - REFERENDUM</u>	
List of Bills - July 10, 2023	\$230,162.20
<u>WORKING CASH FUND</u>	
List of Bills - July 10, 2023	\$0.00
<u>FIRE &amp; LIFE SAFETY FUNDS</u>	
List of Bills - July 10, 2023	\$0.00
<u>MEDICAL INSURANCE RESERVE FUND</u>	
List of Bills - July 10, 2023	\$0.00
<u>SINKING FUND</u>	
List of Bills - July 10, 2023	\$0.00
Revolving Fund - June 2023	\$0.00
Total	\$5,136,472.88

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes and  
Olczyk  
NAYS: None Motion carried

(Copy of Treasurer's Report and Financial Statements  
attached to official minutes)

## 8. RECOMMENDATIONS FOR ACTION

### A. Food Service Contract

Member Olczyk moved and Member Doshi seconded the motion to approve a one-year contract for food service with Quest Foods.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes and  
Olczyk  
NAYS: None Motion carried

### B. Purchase of 45 Apple MacBooks

Member Olczyk moved and Member Doshi seconded the motion to approve the purchase of 45 MacBooks for a total cost of \$45,955.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes and  
Olczyk  
NAYS: None Motion carried

### C. Resolution re: Dismissal of Educational Support Personnel Employee for Reasons Other Than Reduction-in-Force

Member Doshi moved and Member Hanus seconded the motion to adopt the

Resolution re: Dismissal of Educational Support Personnel Employee for Reasons Other Than Reduction-in-Force, as presented.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes and Olczyk  
NAYS: None Motion carried

**9. CONSTRUCTION CONSENT AGENDA**

The President stated that a motion would be in order relative to the items on the construction consent agenda as presented in the packet materials. Member Hanus moved and Member Olczyk seconded the motion to approve the following item:

A. Hillcrest Playground Resurfacing

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Hughes and Olczyk  
NAYS: None Motion carried

**10. ANNOUNCEMENTS**

President Hughes announced the following date:

Monday, August 14, 7 p.m. Regular Board Meeting  
Village Hall

**11. CLOSED SESSION**

Member Doshi moved and Member Ellis seconded the motion to move to closed session for the purpose of discussing matters relating to

- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District; 5 ILCS 120/2(c)(1).

VOICE VOTE Motion carried

The Board convened to closed session at 7:30 p.m.

**12. ADJOURNMENT**

Member Ellis moved and Member Doshi seconded the motion to adjourn the meeting.

VOICE VOTE Motion carried

The meeting was adjourned at 8:37 p.m.

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Darren Hughes, President

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Melissa Jerves, Secretary