

The Board of Education, Downers Grove Grade School District 58, DuPage County, Illinois, met in regular session on Monday, August 8, 2022, at the Downers Grove Village Hall. The meeting was live streamed to the public on the Village of Downers Grove YouTube channel.

1. CALL TO ORDER/ROLL CALL

The Vice President called the meeting to order at 7:00 p.m. and announced that it was the regular monthly meeting of the District 58 Board of Education. Members present: Vice President Gregory Harris; and Members Kirat Doshi, Melissa Ellis, Emily Hanus, Steve Olczyk and Tracy Weiner. Members absent: President Darren Hughes. Also in attendance were Kevin Russell, Superintendent; Jayne Yudzentis, Assistant Superintendent for Personnel; Justin Sisul, Assistant Superintendent for Curriculum and Instruction; James Eichmiller, Assistant Superintendent for Technology and Learning; Jessica Stewart, Assistant Superintendent for Special Services; Todd Drafall, Assistant Superintendent for Business/CSBO; Sonali Patil, Manager of Business Services; Kevin Barto, Director of Buildings and Grounds; Megan Hewitt, Community Relations Coordinator; and Melissa Jerves, Board Secretary.

2. PLEDGE OF ALLEGIANCE

Vice President Harris led the pledge of allegiance.

3. COMMUNICATIONS

Written Communications

1. Email from Chris Hanley regarding K-12 School Security ~ *response from Superintendent Dr. Kevin Russell.*

Freedom of Information Act Requests

1. Freedom of Information Act request from Luz Juarez, Labor Management Cooperative Committee, regarding value of project at Kingsley School ~ *response from Board Secretary Melissa Jerves.*
2. Freedom of Information Act request from Snow Systems regarding snow removal contracts ~ *response from Board Secretary Melissa Jerves.*
3. Freedom of Information Act request from Paul Phillips, Public Data Research, regarding employee names, titles, email addresses ~ *response from Board Secretary Melissa Jerves.*
4. Freedom of Information Act request from Al Muglach, Student Transportation of America, regarding transportation contracts ~ *response from Board Secretary Melissa Jerves.*
5. Freedom of Information Act request from Terry Pasquale, VALIC Financial Advisors, regarding staff names and email addresses.

4. SPOTLIGHT ON OUR SCHOOLS

A. Back to School Update

Dr. Russell presented the District 58 instructional plan for 2022-23. The District's continuing priorities are to provide an educational experience for students and staff closely aligned with normal school, minimize disruptions to the educational process, and prioritize the health and safety of students and staff. The 2022-23 school year will return to normal operating procedures, including field trips, athletics and extracurricular activities. Masks and vaccines will not be mandatory; if a student or staff member tests positive for COVID-19, the District will adhere to isolation requirements mandated by the state and county health departments. Remote learning will be made available to any student under mandatory isolation. Testing will not be conducted at school, but take-home tests and personal protective equipment will be available for those in need. The COVID dashboard has been discontinued, but cases will be tracked internally.

5. REPORTS TO THE BOARD

A. Superintendent

Dr. Russell reported on the following:

- **Curriculum:** 85% of curricular materials have already been distributed to the schools so that students will have their materials on time, thanks to the curriculum staff and the summer high school/college crew.
- **Personnel:** The District will welcome 37 new teachers, and will continue to work on filling open positions for instructional assistants, custodians and substitute teachers.
- **Technology:** The technology department has spent the summer preparing devices for 5,000 students; new staff devices are also ready for distribution. The District's telephone system software has been updated. Technology staff are working with building administrators and secretaries to complete student schedules, which will be available to families on August 15.
- **Student Services:** Full-time special services certified staff positions are fully staffed. The District is still seeking a part-time preschool teacher.
- **Public Relations:** The Education Foundation-sponsored Sneak Preview is coming up to help seventh graders transition to middle school. The Foundation also sponsors the annual New Teacher Luncheon.
- **Facilities:** Overall, summer projects have been successful despite some delays due to supply chain issues, labor shortages and strikes. Some facets of projects, such as masonry and fire alarm replacement, will be pushed to summer 2023 because the work cannot be completed during school days or break times. Construction is also beginning on the new shared administrative facility with the Village of Downers Grove. Once completed, the new Civic Center will include the Village's

administrative offices, the police department, and District 58.

B. Monthly Business

The Board received business reports and the investment report for the month ending July 31, 2022. Assistant Superintendent for Business Todd Drafall reported that the tentative budget for fiscal year 2022-23 will be on display on the website and at the District Office for the next 30 days; the budget hearing is scheduled for the September board meeting. The budget follows the 35% fund balance policy, and includes a \$1 million transfer from operations to be split between the capital fund and the lease payment to the Village on the new administrative center. The District aims to prepay the first 25 years of the lease during the construction phase to assist the Village in keeping costs down.

C. Treasurer's Report

There was nothing special to report in regard to the Treasurer's Report.

D. Policy Committee

The Policy Committee has not met since the last Board meeting.

E. Legislative Committee

The Legislative Committee has not met since the last Board meeting.

F. Financial Advisory Committee

The Financial Advisory Committee met on August 5, 2022; in lieu of a report on the meeting, Mr. Drafall covered the same information during the Discussion portion of the meeting.

G. District Leadership Team

The District Leadership Team has not met since the last Board meeting.

H. Health and Wellness Committee

The Health and Wellness Committee has not met since the last Board meeting.

6. DISCUSSION

A. Options for Potential Construction Projects

Mr. Drafall began his presentation with an update on the bond market. While initial projections indicated a 0.23 addition to the property tax rate should a bond referendum pass, the current projection is 0.25, an increase of \$0.02 to the current tax rate of \$1.98. This brings the property tax impact of a \$179 million bond to the following:

- \$250,000 property from \$191 to \$211
- \$300,000 property from \$229 to \$253
- \$500,000 property from \$382 to \$422
- \$750,000 property from \$574 to \$634

Even with this increase, District 58 still maintains one of the lowest property tax rates of elementary districts in Illinois.

The focus projects for the \$179 million bond referendum are secure entrances for all schools; updated HVAC systems, including air conditioning in all educational spaces; additions to the middle schools to make room for sixth graders and address overcrowding in neighborhood schools; and roof replacements and maintenance updates if funds allow. Under current economic conditions, there may be adjustments to what can be accomplished for \$179 million.

Mr. Drafall next reviewed the possible formats for construction management, concluding with the FAC's recommendation of the construction management (at-risk) format rather than design/bid/build or construction management (agency). A committee of FAC members has narrowed down a list of firms who responded to the request for qualifications; the top three will be brought to the Board in September.

7. PUBLIC COMMENT

Marshall Schmitt, Pierce Downer attendance area, commented that the referendum fails to address the highest priorities, and stated that project cost estimates are old and do not reflect how current market conditions would affect those estimates. He also stated that the District should even out enrollment across attendance areas to make maximum use of existing facilities instead of planning to expand the middle schools.

Steve Smetana, Highland attendance area, commented that the District remains out of compliance with the Accelerated Placement Act because it lacks a plan for math acceleration for students younger than third grade.

8. APPROVAL OF MINUTES

A. Approval of Minutes – July 11, 2022

Member Weiner moved and Member Ellis seconded the motion to approve the minutes of the July 11, 2022 regular meeting as presented.

VOICE VOTE

Motion carried

9. CONSENT AGENDA

The Vice President stated that a motion would be in order relative to the items on the consent agenda, consisting of the Personnel Report and Financial Statements (consisting of the List of Bills and Summary), as presented in the packet materials. Member Weiner moved and Member Olczyk seconded the motion to approve the following items:

A. Personnel

- The assignment of nine certified staff employees, six support staff employees and three custodial/maintenance staff employees.
- The resignation of three support staff employees.
- The retirement of four certified staff employees.
- An increase in rates of pay for the following classes of employees:
 - Lunchroom Supervisor \$15.00/hour
 - Clerical Substitute \$15.00/hour
 - Instructional Assistant Substitute \$98.00/day
 - Teacher Substitute \$150.00/day
 - Custodian Substitute \$15.00/hour

B. Financial Reports

The list of bills and obligations prepared for payment on August 8, 2022, as well as the revolving and imprest issued in July 2022 as shown on the list submitted under the date of August 8, 2022 in the total amount of \$2,837,502.86 and direct that they be so entered in the minutes and orders drawn for their payment in accordance with the following summary and that the Vice President and Secretary be authorized to certify the list to the School Treasurer.

BOARD OF EDUCATION DISTRICT 58
SUMMARY PAGE AUGUST 8, 2022
LIST OF BILLS & EXPENDITURES

EDUCATION FUND

List of Bills - August 8, 2022	\$2,093,835.06
Revolving Fund - July 2022	\$241,708.27
Imprest Checks - July 2022	\$6,225.12

OPERATIONS & MAINTENANCE FUND

List of Bills - August 8, 2022	\$196,997.52
Revolving Fund - July 2022	\$607.10
Imprest Checks - July 2022	\$0.00

DEBT SERVICE

List of Bills - August 8, 2022	\$0.00
Revolving Fund - July 2022	\$0.00

TRANSPORTATION FUND

List of Bills - August 8, 2022	\$62,235.19
Revolving Fund - July 2022	\$0.00
Imprest Checks - July 2022	\$0.00

IMRE

List of Bills - August 8, 2022	\$0.00
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FICA/MEDICARE

List of Bills - August 8, 2022 \$0.00
Revolving Fund - July 2022 \$0.00

SITE & CONSTRUCTION FUND

List of Bills - August 8, 2022 \$234,797.28
Revolving Fund - July 2022 \$1,097.32

WORKING CASH FUND

List of Bills - August 8, 2022 \$0.00

FIRE & LIFE SAFETY FUNDS

List of Bills - August 8, 2022 \$0.00

MEDICAL INSURANCE RESERVE FUND

List of Bills - August 8, 2022 \$0.00

SINKING FUND

List of Bills - August 8, 2022 \$0.00
Revolving Fund - July 2022 \$0.00

Total \$2,837,502.86

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Olczyk and
Weiner
NAYS: None Motion carried

(Copy of Treasurer's Report and Financial Statements
attached to official minutes)

10. RECOMMENDATIONS FOR ACTION

A. Consideration of a resolution providing for and requiring the submission of the proposition of issuing School Building Bonds to the voters of the District at the general election to be held on November 8, 2022

Member Doshi moved and Member Weiner seconded the motion to adopt the Resolution providing for and requiring the submission of the proposition of issuing School Building Bonds to the voters of School District Number 58, DuPage County, Illinois, at the general election to be held on the 8th day of November, 2022.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Olczyk, and
Weiner
NAYS: None Motion carried

B. FY23 Consolidated District Plan

Member Weiner moved and Member Olczyk seconded the motion to approve the District 58 Consolidated District Plan for the 2022-23 school year.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Olczyk, and
Weiner
NAYS: None Motion carried

C. Serious Safety Hazard Designations 2022-23

Member Doshi moved and Member Weiner seconded the motion to designate the areas in the attached memo as serious safety hazards for the 2022-2023 school year.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Olczyk, and
Weiner
NAYS: None Motion carried

D. BID: Snow Removal

Member Weiner moved and Member Olczyk seconded the motion to award the snow removal bid for all schools to Langton Group of Woodstock, IL.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Olczyk, and
Weiner
NAYS: None Motion carried

11. ANNOUNCEMENTS

Vice President Harris announced the following dates:

Monday, September 12, 7 p.m.

Regular Board Meeting
O'Neill Middle School

12. CLOSED SESSION

Member Doshi moved and Member Ellis seconded the motion to move to closed session for the purpose of discussing matters relating to

- discussion of minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).

VOICE VOTE Motion carried

Member Doshi moved and Member Ellis seconded the motion to reconvene in open session.

VOICE VOTE Motion carried

The Board convened to closed session at 8:10 p.m. and reconvened to open session at 8:13 p.m.

13. ACTION AS A RESULT OF CLOSED SESSION

A. Approval of Closed Session Minutes – July 11, 2022

Member Ellis moved and Member Weiner seconded the motion to approve the minutes of the July 11, 2022 closed session meeting and keep them permanently closed due to the confidential nature of the contents.

ROLL CALL VOTE: AYES: Members Doshi, Ellis, Hanus, Harris, Olczyk, and
Weiner
NAYS: None Motion carried

14. ADJOURNMENT

Member Weiner moved and Member Ellis seconded the motion to adjourn the meeting.

VOICE VOTE Motion carried

The meeting was adjourned at 8:13 p.m.

Darren Hughes, President

Melissa Jerves, Secretary