

February 12, 2018

The Board of Education, Downers Grove Grade School District 58, DuPage County, Illinois met in regular session on Monday, February 12, 2018, at the Downers Grove Village Hall.

1. CALL TO ORDER/ROLL CALL

The President called the meeting to order at 7:02 p.m. and announced that it was the regular monthly meeting of the District 58 Board of Education. Members present: President Doug Purcell; Vice President Elizabeth Sigale; and Members Gregory Harris, Darren Hughes, John Miller, Jill Samonte, and Beth Taylor. Members absent: None. Also in attendance were Kari Cremascoli, Superintendent; Jayne Yudzentis, Assistant Superintendent for Personnel; Justin Sisul, Assistant Superintendent for Curriculum and Instruction; David Bein, Assistant Superintendent for Business/CSBO; Ken Young, Director of Buildings and Grounds; James Eichmiller, Director of Innovative Technology and Learning; Megan Hewitt, Coordinator of Community Relations; and Melissa Jerves, Board Secretary. Attending this meeting were at least nine (9) visitors. (Visitors' Roster attached to official minutes.)

2. FLAG SALUTE

Michael Krugman, principal of Whittier School, introduced Student Council sponsors Jenna Carey and Eric Miller, who in turn introduced Student Council officers Charleigh Cash, Ethan Kist, Corin Greenwell and Miles Cremascoli. The students led the audience in the Pledge of Allegiance to the flag. The officers highlighted their fundraising efforts, including caramel apple and candy cane sales; spirit days such as Country Western and Movie Star Days; and their support of charities such as Bernie's Book Bank, the Red Cross, Special Olympics, and the World Wildlife Federation. Other activities the Student Council sponsors are the Winter Wiggle dance and Teacher Appreciation Week, in which they provide treats to recognize the hard work of their teachers.

Whittier PTA President Adam Hill and Vice President Susan Lorenc stated that the PTA's goal this year is to restore and replenish their reserves after last year's successful fundraising and installation of a new playground. Fundraisers include the Fun Run and the spring fundraiser at Miskatonic Brewery. The PTA organized the annual Variety Show at the Tivoli Theater, supported teachers during conferences with fun and food, funded teacher wish lists, provided over 30 volunteers to bring extracurricular activities to students, and looks forward to supporting the Destination Imagination and Reading Games programs.

Principal Krugman highlighted Whittier's efforts to improve communication with parents and families. "This Week at Whittier" email blast has replaced the monthly newsletter, and classroom teachers use apps such as Class Dojo, Showbie and Seesaw to communicate with parents. He also described several activities at Whittier that pull the entire school community together. The Explore program offers students an opportunity to take electives such as movie making, crafts and

technology while classroom teachers administer reading benchmark assessments and conference with students individually. Whittier's theme for the year is "We Are Family," and they began the Families program that is in place at several other District 58 schools. All students and staff are assigned to a family that meets monthly to work on planned activities and build relationships across grade levels. Finally, Mr. Krugman celebrated a co-teaching and collaboration project between the LRC, instructional coach, Downers Grove North High School, and the Downers Grove Public Library. These staff members came together to create the Glue Stick Challenge, in which sixth graders designed innovative glue stick caps, printed them on the 3-D printer, and presented their ideas "Shark Tank"-style to a panel of judges with kindergarten and first graders in the audience to ask questions.

3. NON-ACTION REPORTS

A. Recognition of Students

The Board recognized the over 500 students across District 58 who participated in the January 20, 2018 Science Fair.

4. COMMUNICATIONS

A. Email from Samantha Figueroa regarding strategic planning ~ *response from Dr. Kari Cremascoli, Superintendent.*

B. Email from Emily Hanus regarding bond issue ~ *response from Asst. Superintendent for Business/CSBO David Bein.*

C. Email from Tracy Weiner regarding bond issue ~ *response from Asst. Superintendent for Business/CSBO David Bein.*

D. Email from Mike Armstrong regarding sinking fund ~ *response from Asst. Superintendent for Business/CSBO David Bein.*

E. Email from Latasha Holmes regarding a student issue ~ *response from Doug Purcell, Board President.*

F. Email from Mike Webber regarding Illinois Student Report Cards.

G. Freedom of Information Act request from Nathan Mihelich, Illinois Retired Teachers Association, regarding retiring teachers ~ *response from Melissa Jerves, Board Secretary.*

H. Email from Carol Richart regarding music education ~ *response from Melissa Jerves, Board Secretary.*

I. Text messages from Tracy Weiner to Elizabeth Sigale regarding strategic planning.

- J. Freedom of Information Act request from Mike Webber regarding Winter MAP scores ~ *response from Melissa Jerves, Board Secretary.*
- K. Freedom of Information Act request from Jim Tyrell, Prairie State Wire, regarding collective bargaining ~ *response from Dr. Kari Cremascoli, Superintendent.*
- L. Email from Tracy Weiner regarding Chicago Tribune article on PARCC.

5. REPORTS TO THE BOARD

A. Superintendent

Superintendent Kari Cremascoli reported that:

- Strategic planning consultants have completed the data collection portion of their efforts. More than 500 people attended the community forums and focus groups, while over 2000 responded to the online survey. The consultants are now assessing the data and analyzing trends. The strategic planning leadership team met today to receive an overview of the data, and will meet again on February 26th to provide input on the first draft of the new strategic plan.
- A Board member expressed interest in scheduling visits to PTA meetings across the district. The consensus of the Board was that such visits, along with school building tours, are helpful. Member Miller noted that it can be an opportunity to see facility needs, and suggested that PTAs should plan specific topics to address with Board members at those visits.
- The second quarter has concluded; report cards went home and parent/teacher conferences were held last week. Dr. Cremascoli acknowledged all the teachers who stayed for conferences as the snow began on Thursday evening.
- School was closed due to inclement weather on Friday, February 9. Dr. Cremascoli thanked the buildings and grounds team for their snow removal efforts all day Friday and throughout the weekend.
- The Board's Curriculum Workshop is scheduled for February 26th at Henry Puffer School, with an opportunity for staff to meet with the Board beforehand.
- PARCC testing begins April 3rd. The district will be preparing differently for PARCC this year in light of recent news reports that Illinois will continue to use the core features and an anchor set of standards from PARCC as it designs future state assessments.
- The Board has been presented with a draft 2018-2019 calendar that includes start and end dates and major breaks, which are aligned with District 99. The District continues to discuss the scheduling of institute days, parent/teacher conferences.
- Upcoming Education Foundation events include the Spring Concert featuring Blue Oyster Cult on March 15, the Select 58 Awards to recognize students, and the Distinguished Service Awards to

recognize teachers and staff.

B. Monthly Business

The Board received business reports, the investment report, and revenue and expenditure summary reports for the month ending January 31, 2018. Assistant Superintendent for Business/CSBO David Bein reported:

- The Consumer Price Index (CPI) applicable to the 2018 levy will be 2.1%, barring any legislative action changing the Property Tax Extension Limitation Law.
- Under the Every Student Succeeds Act (ESSA), school districts will soon be required to report expenditures at the building level, separating federal from state and local funds. Even centralized expenses, such as the superintendent's salary, insurance, legal fees, utilities and district maintenance, will be incorporated. Over the coming months, the Business Office will be making changes to the District's chart of accounts and how expenses are tracked and recorded.
- Regarding the Lester addition, on February 13, 2018, the Downers Grove Village Council will consider the second reading of the zoning amendment to change the zoning from residential to institutional/non-profit.
- Board actions at this meeting include awarding bids to contractors and approving the bond parameters resolution, which provides funding for the Lester addition and a few other facility projects across the District.
- The bid award does not constitute the full cost of the Lester addition. The bids make up \$1.6 million of the \$2.242 million total cost. General conditions (site supervision, signage, insurance, etc.) add \$210,000, and the remaining costs include architect fees, engineering costs, construction management costs, project contingency and reporting/testing.
- The basis for the \$2.8 million bond amount listed in the parameters resolution is based on the \$2.242 million maximum price contract with Wight & Co. for the Lester addition, plus the estimates on the costs for the Fairmount electrical and mechanical work, Lester playground curbing and asphalt, and the Kingsley fire alarm project. The Lester construction bids came in at \$12,087 below Wight's estimate; that savings accrues to the District's benefit and will be used for the other projects.
- Any shortfall in bond funds to complete the above facility projects will be covered by the District's regular O&M operating budget.
- If the Lester addition and bond parameters are approved, Mr. Bein will begin work on a budget amendment. The process of adopting an amended budget is the same as for the regular budget: consideration of a tentative amended budget, a budget hearing and approval of a final amended budget prior to the end of this fiscal year.
- Mr. Bein recognized Sheila Pollock-Bowlin, the Business Office administrative assistant, who will retire in March after 22 years of

service to the District.

C. Treasurer's Report

There was nothing special to report in regard to the Treasurer's Report.

D. Policy Committee

Member Harris reported on the January 16, 2018 Policy Committee meeting. The Committee recommends revising Board policies to provide for a single reception of visitors at board meetings. The Board did so on a trial basis for several months and received positive feedback. A single reception of visitors immediately after any discussion items allows community members to comment on any items, whether on the agenda or not, nearer to the beginning of the meeting. The suggested revision also adds a spot on the agenda for any *ad hoc* committee reports.

1. First Reading – Policy #1150 – Community Relations – Citizen Communications with the Schools and the Board

Member Hughes moved and Member Taylor seconded the motion to approve for first reading Policy #1150 regarding reception of visitors at board meetings and place it on the March Board agenda for final approval.

VOICE VOTE

Motion carried

2. First Reading – Policy #8244 – Internal Board Operations – Determining Agenda

Member Hughes moved and Member Miller seconded the motion to approve for first reading Policy #8244 regarding determining the board agenda and place on the March Board agenda for final approval.

VOICE VOTE

Motion carried

E. Legislative Committee

Member Taylor reported on the January 31, 2018 Legislative Committee meeting. The Committee finalized plans for the February 9th Legislative Breakfast. The Breakfast was cancelled due to heavy snow, but the Committee will consider rescheduling it if the legislators are available.

F. Financial Advisory Committee

The Financial Advisory Committee has not met since the last Board meeting.

G. Meet & Confer Strategic Plan Committee

Member Sigale reported that the strategic planning leadership team met this afternoon with the consultants from Hazard, Young, Attea & Associates (HYA) to get an overview of the results from the focus groups and online survey. HYA is still in the process of analyzing the data, including 213 pages of survey comments, but will return in two weeks with a first draft for the

team to review.

6. DISCUSSION

A. Curriculum Workshop Preview

Assistant Superintendent for Curriculum and Instruction Justin Sisul provided a preview of the upcoming Curriculum Workshop on February 26th. The workshop will include a review of Winter MAP data, preparation plans for the PARCC assessment, and a series of round table experiences in which the Board and audience members will rotate through teacher-led centers to explore ELA, math and science curriculum materials, progress reporting and parent-teacher communication tools. Member Sigale also expressed interest in hearing from teachers how MAP data is used in the classroom across different schools.

7. RECEPTION OF VISITORS

Samantha Figueroa, Lester attendance area, thanked the Board for the opportunity to participate in the strategic planning community forum. Figueroa presented the Board with an unofficial analysis of the Longfellow property, suggesting that the District could realize over \$3 million for the sale of Longfellow, in addition to the increased tax revenue from potential new construction on those lots. She also asked the Board to take a deeper look at the possibility of middle school additions to allow moving sixth graders to the middle schools. Finally, she advocated for a more aggressive public relations campaign to highlight the District's strengths to potential home buyers and combat online ratings.

8. APPROVAL OF MINUTES

A. Approval of Minutes – January 8, 2018

Member Taylor moved and Member Harris seconded her motion to approve the minutes of the January 8, 2018 regular meeting as presented.

VOICE VOTE

Motion carried

9. CONSENT AGENDA

There being no request for individual consideration of any items on the consent agenda, the President stated that a motion would be in order relative to items on the consent agenda, consisting of the Personnel Report and Financial Statements consisting of the List of Bills and Summary. Member Harris moved and Member Miller seconded his motion to approve the following items:

A. Personnel

The request for Family Medical Leaves of Absence for three certified teachers; the appointment of two certified staff and eight support staff; the resignation of one administrator, one certified teacher, and two support staff; the request to rescind retirement of one certified teacher and one support staff employee.

B. Financial Reports

The list of bills and obligations prepared for payment on February 12, 2018 as well as the revolving and imprest issued in January 2018 as shown on the list submitted under the date of February 12, 2018 in the total amount of \$1,591,678.27 and direct that they be so entered in the minutes and orders drawn for their payment in accordance with the following summary and that the President and Secretary be authorized to certify the list to the School Treasurer.

BOARD OF EDUCATION DISTRICT 58
SUMMARY PAGE FEBRUARY 12, 2018
LIST OF BILLS & EXPENDITURES

EDUCATION FUND

List of Bills - Feb 12, 2018	\$1,064,282.52
Revolving Fund - Jan 2018	\$823.15
Imprest Checks - Jan 2018	\$15,940.68

OPERATIONS & MAINTENANCE FUND

List of Bills - Feb 12, 2018	\$179,305.08
Revolving Fund - Jan 2018	\$41,994.03
Imprest Checks - Jan 2018	\$167.59

DEBT SERVICE

List of Bills - Feb 12, 2018	\$18,068.16
Revolving Fund - Jan 2018	\$1,162.35

TRANSPORTATION FUND

List of Bills - Feb 12, 2018	\$267,326.82
Revolving Fund - Jan 2018	\$0.00
Imprest Checks - Jan 2018	\$2,607.89

IMRF

List of Bills - Feb 12, 2018	\$0.00
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FICA/MEDICARE

List of Bills - Feb 12, 2018	\$0.00
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SITE & CONSTRUCTION FUND

List of Bills - Feb 12, 2018	\$0.00
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WORKING CASH FUND

List of Bills - Feb 12, 2018	\$0.00
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FIRE & LIFE SAFETY FUNDS

List of Bills - Feb 12, 2018	\$0.00
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MEDICAL INSURANCE RESERVE FUND

List of Bills - Feb 12, 2018	\$0.00
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SINKING FUND

List of Bills - Feb 12, 2018	\$0.00
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Revolving Fund - Jan 2018

\$0.00

Total

\$1,591,678.27

ROLL CALL VOTE: AYES: Members Harris, Hughes, Miller, Purcell,
Samonte, Sigale, and Taylor
NAYS: None Motion carried

(Copy of Treasurer's Report and Financial Statements
attached to official minutes)

10. RECOMMENDATIONS FOR ACTION

A. Resolution Authorizing the Transfer of Monies from the Working Cash Fund to the Transportation Fund

Member Miller moved and Member Taylor seconded his motion to approve the Resolution Authorizing the Transfer of Monies from the Working Cash Fund to the Transportation Fund (Attachment 2/12/18 A)

ROLL CALL VOTE: AYES: Members Harris, Hughes, Miller, Purcell,
Samonte, Sigale, and Taylor
NAYS: None Motion carried

B. Fees for 2018-2019

Member Sigale moved and Member Harris seconded her motion to approve student fees for 2018-2019 as follows:

- Instructional Materials Grades 1-8 @ \$198.00/year
- Kindergarten @ \$120.00/year
- PreK (Non-Tuition) @ \$82.00/year
- Milk Kdg – 6 @ \$28.00
- Outdoor Education @ \$160.00
- Middle School yearbook @ \$20.40
- Transportation > 1.5 Miles @ \$34.00
- Transportation < 1.5 Miles @ \$493.00
- Optional Kindergarten Enrichment & Enhancement Program @ \$2,550.00
- Preschool Tuition Program
 - Application Fee @ \$50.00
 - Annual Fee @ \$3,105.00

Dr. Cremascoli commented that the proposed fees reflect an increase of CPI in most areas. The Instructional Materials fee reflects an increase to offset the cost of consumables and technology software and hardware.

ROLL CALL VOTE: AYES: Members Harris, Hughes, Miller, Purcell,

Samonte, Sigale, and Taylor
NAYS: None

Motion carried

C. Lester School Addition and Renovation Bid Awards

Member Miller moved and Member Hughes seconded his motion to accept the bid withdrawal request of Peak Electric, Inc., to award the bid for the Lester School Addition and Renovation as set forth in the memo from David Bein dated February 6, 2018 to the contractors listed therein and in the bid amounts stated therein, to assign all of those trade contracts to Wight & Co., and to authorize the Assistant Superintendent for Business and Chief School Business Official to sign the requisite documents.

Member Taylor commented that she was glad to see a Downers Grove plumbing company among the bidders. Member Miller noted that the decision to put an addition on Lester has been considered for years and is much needed. He expressed satisfaction with the contractors and the bids.

ROLL CALL VOTE: AYES: Members Harris, Hughes, Miller, Purcell,
Samonte, Sigale, and Taylor

NAYS: None

Motion carried

D. Resolution providing for the issue of not to exceed \$2,810,000 general obligation limited tax capital appreciation school bonds of the District for the purpose of increasing the working cash fund of the District, providing for the levy of taxes sufficient to pay the principal and interest on the bonds, and authorizing the sale of the bonds to the purchaser thereof.

Member Taylor moved and Member Harris seconded her motion to approve the resolution providing for the issue of not to exceed \$2,810,000 general obligation limited tax capital appreciation school bonds of the District for the purpose of increasing the working cash fund of the District, providing for the levy of taxes sufficient to pay the principal and interest on the bonds, and authorizing the sale of the bonds to the purchaser thereof (Attachment 2/12/18 B).

Tammie Beckwith Schallmo from PMA Securities gave a presentation on the bond issuance. She commended the District on its Aa1 credit rating from Moody's, reflecting a strong tax base and socioeconomics, as well as the District's commitment to financial strength. A strong credit rating reduces the cost of borrowing. She noted that recent federal tax reform has eliminated the ability to refund bonds on a tax-exempt basis. Refunds longer than 90 days from the call date must be taxable.

To accommodate a new money bond issue, the District will need to either issue Current Interest Bonds and include a taxable, partial restructuring of existing debt, or issue Capital Appreciation Bonds (CAB). Because CABs do not have periodic interest payments, there would be no need to restructure existing debt. The investor would receive one payment at maturity equal to the principal invested plus interest. PMA recommends the CAB structure

because it results in a lower overall financing cost.

If the Board approves the parameters resolution, the price would be set and approved for the Working Cash Bonds by February 21st, necessary documents filed with the DuPage County Clerk by February 27th, and the District would receive proceeds from the bond sale by March 13th.

ROLL CALL VOTE: AYES: Members Harris, Hughes, Miller, Purcell,
Samonte, Sigale, and Taylor
NAYS: None Motion carried

11. ANNOUNCEMENTS

President Purcell announced the following dates:

February 26, 2018	Staff Meet & Greet with Board of Education 6:15 p.m. - Henry Puffer School
February 26, 2018	Curriculum Workshop 7:00 p.m. - Henry Puffer School
March 12, 2018	Regular Board of Education Meeting 7:00 p.m. - Downers Grove Village Hall

12. CLOSED SESSION

Member Hughes moved and Member Harris seconded the motion to move to closed session for the purpose of discussing matters relating to

- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity; 5 ILCS 120/2(c)(1);
- collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; 5 ILCS 120/2(c)(2);
- the placement of individual students in special education programs and other matters relating to individual students; 5 ILCS 120/2(c)(10);
- litigation, when an action against, affecting or on behalf of the District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes; 5 ILCS 120/2(c)(11);

