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**INTEROFFICE MEMORANDUM**

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**TO:** DR. CREMASCOLI  
TODD DRAFALL  
**FROM:** KATIE HANNIGAN  
**SUBJECT:** MISCELLANEOUS PAINTING AT THIRTEEN SCHOOLS  
**DATE:** 5/29/19

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**Background Information**

A bid was posted to the district website and published in the local paper for painting areas of thirteen schools. Three vendors attended a mandatory walkthrough of the proposed areas and one vendor submitted a bid. The bid specifies the various areas to be painted including classrooms, hallways, gyms, and partial rooms. There were also three alternates listed in the bid, allowing the district to determine whether or not the additional items would be painted after assessing the total cost. The alternate items included flagpoles and doorframes at some buildings. Funds for this expenditure are available in the 2019-20 Operations and Maintenance budget.

The bid results are as follows:

<u>Vendor</u>	<u>Item</u>	<u>Bid Amount</u>
Allied Painting Services, Inc.	Miscellaneous Painting	\$27,500.00
	Alternates:	
	5 Flagpoles	\$750
	Doorframes	\$25/door

**Recommendation**

The district has worked with Allied Painting Services, Inc. in the past and has been very pleased with their work and level of service. It is recommended that the bid for Miscellaneous Painting be awarded to Allied Painting Services, Inc. for a cost of \$27,500 and the alternates of \$750 for five flagpoles and \$25 for each additional doorframe.